



The following procedure must be strictly adhered to at all times, in regard to the use of any turntable for LVR operations.

1. When not in use, all turntables must be locked in the normal position for the arrival / departure for rollingstock and not left unlocked.
2. Only LVR members or employees who have been trained and authorised by the board are to operate turntables for the turning of society locomotives and rolling stock.
3. Before any LVR members or employees use a turntable they must ascertain that no other party is about to use it, and that no one is in danger by the use of the turntable.
4. All persons working in or around the turntable and surrounding area must be informed of the intended movement and ensure that they are clear of the danger zone.
5. At no time is the turntable to be operated by one person only. There must be at least two LVR members or employees who have been trained and authorised by the board, in attendance before the turntable can be used. All other persons must remain outside the rail corridor.
6. Until steps 3, 4 & 5 have been carried out, the turntable is not to be used under any circumstances.
7. Before LVR members or employees place anything on the turntable they must ensure the turntable is set correctly and both locking pawls are locked in place.
8. The person piloting the movement shall stop the move 3 metres short of the turntable. Then stand on the turntable (only if it is safe to do so), so as to balance it on the rail in the pit, to prevent damage to the turntable and or derailment. Then pilot the movement on to the turntable.
9. Once the rollingstock is balanced correctly, secure against movement with handbrakes and/or chocks. Once the driver confirms the rollingstock is secure and that all persons are clear of the turntable, the turntable pit is clear of any obstruction and it is safe to move.
10. LVR Members or employees must not allow any unauthorised persons to assist them in turning of locomotives or rolling stock under any circumstances.
11. LVR Members or employees must have a clear understanding of which road they are going to set the turntable for, and which direction they will be pushing it in, before they start the movement.
12. Locking pawls may now be removed with authority of the driver and/or the person controlling the movement.
13. The turntable now can be moved to the required road. This is to be performed with an LVR member/s or employee/s at each end of the turntable, on opposite sides, pushing at a speed that can be controlled, at walking pace.
14. At no time are LVR members or employees to operate a turntable towards themselves,



enter the turntable pit and jumping on and off the turntable is strictly prohibited, whilst the turntable is in motion.

15. At no times are the locking pawls to be engaged into their locking slots in an attempt to stop and / or control the speed of the turntable, where an overshoot of the desired position is likely to occur.

16. If the turntable cannot be stopped in a timely manner, by reasonable physical retardation forces, let it continue until it stops and start the procedure again. At no times are LVR members or employees to put themselves in danger to stop the turntable.

17. When the turntable is stopped at the road required and it is in the correct position the locking pawls may then be inserted. Once pawls have been locked into position and safe to do so the movement may now be piloted off the Turntable. Please note: When turning 59 class locomotives on 60 foot turntables due to the overhanging locomotive the person inserting lock pawls must come to a clear understanding with the driver before entering the line of fire to engage the pawls.

18. When all movements are completed the turntable is to be returned to the arrival / departure road and locked in position.

19. If another operator wishes to use any turntable under LVR accreditation whilst the depot is attended, the LVR members or employees who provide the key for unlocking the turntable will be responsible to see that steps 3, 4, & 5 have been carried out.

20. The procedure outlined in LVOP 202 will apply at any location when LVR members or employees are required to turn locomotives or rollingstock.